

ACCV Accredited short course



Commonwealth funded training

Aged and Community Care Victoria in partnership with the Commonwealth government is offering the opportunity for free training to eligible staff working in the Northern, Southern and Eastern metropolitan areas

Upcoming 2012 programs:

Apply first aid Level 2

2 DAY COURSE
9AM-4.30PM

Location: Bundoora **Dates:** 7 & 14 February 2012
Location: Box Hill **Dates:** 13 & 20 March 2012
Location: Narre Warren **Dates:** 5 & 12 April 2012

A palliative approach

2 DAY COURSE
9AM-4.30PM

Location: Frankston South **Dates:** 15 & 29 February 2012
Location: Blackburn South **Dates:** 4 & 18 April 2012

Assist with Medication for PCA's/ PCW's

2 DAY COURSE & WORK PLACE OBSERVATION
9.30AM-4.30PM

Location: Brighton **Dates:** 8 & 9 February 2012
Location: Kilsyth **Dates:** 20 & 21 March 2012
Location: Northcote **Dates:** 11 & 12 April 2012
Location: Frankston **Dates:** 16 & 17 April 2012
Location: Ashburton **Dates:** 7 & 8 May 2012

Workplace leadership in aged care

3 DAY COURSE
9AM – 4:30PM

Location: Frankston North **Dates:** 13 February, 27 February, 19 March 2012
Location: Hawthorn **Dates:** 1 March, 15 March, 29 March 2012

Coaching & Mentoring New Colleagues

2 DAY COURSE
9AM – 4:30PM

Location: Melbourne **Dates:** 8 & 15 May 2012

Supporting clients and their families

1 DAY COURSE
9AM-4.30PM

Location: Frankston South **Date:** April 2012



NATIONALLY RECOGNISED
TRAINING

To register your interest contact Leigh Ferris at leighf@accv.com.au or phone 03 9805 9400

This course can be used to contribute towards completing a nationally recognised qualification

Apply first aid Level 2

HLTFA301B

This course is a unique opportunity for those new to the industry and those requiring skills refreshment. Apply first aid teaches the fundamental principles, knowledge and skills to enable the first aider to provide basic first aid response, emergency care and management of casualty(s) for injuries and illnesses in the home or workplace until professional help arrives

A palliative approach

CHCPA301B & CHCPA402B

A palliative approach to care encourages a focus on advance care planning and end of life care. The plan, provide and deliver direct care through a palliative approach accredited training course will provide attendees with the skills to learn to focus on active comfort care and a positive approach to reducing an individual's symptoms and distress, to assist in providing quality of end of life care

Assist with Medication

HLTAP301A & CHCCS305A

The Assist with medication course offered to PCA's; gives the participant the accredited training needed to ensure they are suitably qualified to administer medication. Registered nurses can delegate the duties of medication administration to someone who is suitably qualified and this can include indirect supervision.

Workplace leadership in Aged Care

BSBWOR402A, BSBMGT401A & BSBMGT402A

Workplace leadership in aged care provides direct care workers in a team leader role with tools and strategies guidelines to lead a team and provide resources to build skills in areas that will help their colleagues.

The course combines three units that can lead to a full qualification in Certificate IV in Frontline Management at a later point if the student wishes to progress

Coaching & mentoring new colleagues

BSBWOR401A

Mentoring is the most effective way to help new colleagues into the workplace. This accredited training is designed to assist direct care workers to develop strategies for development and spreading industry knowledge.

Particularly suitable for PCA's who work in a buddying capacity with new colleagues or for students on work placement. This program provides an unprecedented opportunity for PCA's to develop a range of skills that will develop them and their colleagues

Supporting clients and their families

CHCICS304A & CHCICS410A

This accredited short course is an opportunity for staff to work more effectively with clients and their families Find out:

- Techniques to better prevent complaints in line with new complaints principle 2011
- Dealing with loss and grief
- Effective communication
- Enhancing the lives of clients with practical plans and processes